

Date	Day	Time In	Time Out		Time In	Time Out		Time In	Time Out		Time In	Time Out		Time In	Time Out		Time In	Time Out		Time In	Time Out		Time In	Time Out	Total Hours
2/19/2024	Monday	08:00	11:55	3:55	13:00	20:17	7:17			0:00			0:00			0:00			0:00			0:00			11:12
		Petty Cash & AMX Follow Up - Glenn/Matt			ITO Sync																				
		Invoices			BI Sync																				
		ITO & BI Meeting Planning			Data Modeling Training w/BI																				
					Darren/Laptops & Sync																				
					Adding Cerdant Budget Data																				
2/20/2024	Tuesday	07:00	16:20	9:20	16:52	18:24	1:32			0:00			0:00			0:00			0:00			0:00			10:52
		EDN - VoIP IP Conflict - DH			1985 Conference Room DK -->																				
		Teamis Room at HQ			Get recommendation from RB/BC																				
		Profound Tech -- DK			Request Wednesday meeting																				
		Glenn/Justin Meeting			Move - Conflicting Appointment																				
		Comcast			Re-Running Linest Calculations																				
		Meeting Recaps			Against Updated Data																				
2/21/2024	Wednesday	08:11	11:30	3:19	13:00	17:49	4:49			0:00			0:00			0:00			0:00			0:00			8:08
		Going over Budget numbers without the costs Glenn removed from IT			Justin & Darren Meeting																				
					Post Meeting Sync with Justin																				
					Meeting Summary																				
					Glenn Response																				
2/22/2024	Thursday	08:05	13:00	4:55	15:13	20:17	5:04			0:00			0:00			0:00			0:00			0:00			9:59
		Review Org Quarantine			1985 Conference Room																				
		Setup Baseline Attack Simulation			LeeAnn - redirect to home sharepoint site.																				
					Sharepoint Support - RB																				
					1985 Conference Room - RB																				
2/23/2024	Friday	09:31	11:09	1:38	15:35	18:01	2:26			0:00			0:00			0:00			0:00			0:00			4:04
		M365 Meeting w/Pre-Post			Sync with Darren on 1985																				
		Automated Bill Cycle Tracking Notes/Planning			Meeting Summary - M365																				
					Licenses																				
2/24/2024	Saturday			0:00			0:00			0:00			0:00			0:00			0:00			0:00			0:00
2/25/2024	Sunday			0:00			0:00			0:00			0:00			0:00			0:00			0:00			0:00

Total Hours44:15

Signature: _____

Date	Day	Time In	Time Out		Time In	Time Out		Time In	Time Out		Time In	Time Out		Time In	Time Out		Time In	Time Out		Time In	Time Out		Time In	Time Out	Total Hours
2/12/2024	Monday	09:30	11:40	2:10	13:10	19:20	6:10	22:40	23:34	0:54			0:00			0:00			0:00			0:00			9:14
		Transforming Jan 2024 Data			Rich Email			ATT-Uverse Email - Utilities																	
		Glenn Sync			Ann & Rikki Intro & Sync			Office Pool - Karen D																	
					Glenn Email			Phone Reimbursement																	
2/13/2024	Tuesday	09:11	14:29	5:18	15:00	17:52	2:52			0:00			0:00			0:00			0:00			0:00			8:10
		Accounting/Glenn Emails			LeesAnn Sync																				
		Comcast			Adobe Sign																				
		Glenn Sync			Kiosk - Go Time!																				
		Darren Sync			Email Rules																				
2/14/2024	Wednesday	09:00	11:45	2:45	13:30	16:10	2:40	16:11	19:23	3:12			0:00			0:00			0:00			0:00			8:37
		2024 Data Cleanup & Transform			~500 emails Read, Sorted, Deleted - No Responses Needed			IT Prioritization Planning																	
					Cerdant Follow Up																				
					Help Desk Ticketing Request																				
					HB Export Status Check																				
2/15/2024	Thursday	10:00	13:08	3:08	13:50	22:50	9:00			0:00			0:00			0:00			0:00			0:00			12:08
		2024 Budget Update Costs			Glenn Sync - Bremerton & Coding																				
		~150 emails read, sorted, and deleted - no response needed			Comcast Bremerton CIM																				
					Glenn - Comcast New AM Info																				
					CieloCare Export Data Issues																				
2/16/2024	Friday	10:04	11:43	1:39			0:00			0:00			0:00			0:00			0:00			0:00			1:39
		Glenn Bremerton Update & Thurs Meeting Recap																							
		Cerdant Follow Up																							
		Budget and Other Updates - Glenn																							
		Rolando Follow Up																							
2/17/2024	Saturday	11:34	14:55	3:21			0:00			0:00			0:00			0:00			0:00			0:00			3:21
		Rolando Follow Up																							
		Glenn Follow Up																							
		Reviewing Updated CieloCare Export																							
2/18/2024	Sunday			0:00			0:00			0:00			0:00			0:00			0:00			0:00			0:00

Signature: _____

Total Hours 43:09

Date	Day	Time In	Time Out		Time In	Time Out		Time In	Time Out		Time In	Time Out		Time In	Time Out		Time In	Time Out		Time In	Time Out		Total Hours
2/5/2024	Monday	09:28	11:54	2:26			0:00			0:00			0:00			0:00			0:00			0:00	2:26
		Current 2024 Budget v Proposalv1, v2																					
2/6/2024	Tuesday	14:14	17:14	3:00			0:00			0:00			0:00			0:00			0:00			0:00	3:00
		Current 2024 Budget v Proposalv3, v4																					
2/7/2024	Wednesday			0:00	16:10	5:23	13:13			0:00			0:00			0:00			0:00			0:00	13:13
					M365Licensing Breakdown																		
2/8/2024	Thursday	08:30	16:29	7:59	17:12	18:45	1:33			0:00			0:00			0:00			0:00			0:00	9:32
		M365License Sync w/RB & GN			Dante Sync								0:00			0:00			0:00			0:00	
		TeamViewer SC Access																					
		Darren Sync			Ann Sync																		
		Holly Butler Sync			Team Viewer Sync																		
		Glenn Sync																					
2/9/2024	Friday	00:46	11:00	10:14	11:01	14:53	3:52	18:34	23:53	5:19			0:00			0:00			0:00			0:00	19:25
		Invoices & AP Card			License Approved Update & GoDaddy Sheet with Strategy Notes to RB/Glenn			Trying to Reduce Total DataSize for HB															
		Glenn Sync																					
		Audio Conference License Migrate			Cost DC updates with RB Sync																		
2/10/2024	Saturday	03:47	5:11	1:24	12:12	1:39	13:27	16:40	16:59	0:19			0:00			0:00			0:00			0:00	15:10
		Data for HB			Data for HB			Data for HB															
2/11/2024	Sunday	23:12	23:16	0:04	01:38	1:50	0:12			0:00			0:00			0:00			0:00			0:00	0:16
		Data for HB			Data for HB																		
Total Hours																						63:02	

Signature: _____

Date	Day	Time In	Time Out		Time In	Time Out		Time In	Time Out		Time In	Time Out		Time In	Time Out		Time In	Time Out		Time In	Time Out		Time In	Time Out	Total Hours
1/29/2024	Monday	01:37	12:00	10:23	13:35	14:38	1:03	16:15	20:37	4:22			0:00			0:00			0:00			0:00			15:48
		calc corrected values after fixing ms bug			Added Promoter & Detractor data			Inactive Time by Tier																	
		Convert Scatter to Bubble scaling to time			Trended Lapse Time over NPS			Trending Inactive Time																	
		PowerBI PPU License & E3 License & RB Sync			Invoices																				
1/30/2024	Tuesday	10:06	19:22	9:16			0:00			0:00			0:00			0:00			0:00			0:00			9:16
		Wait Time by Department																							
		Darren Sync Printer & Dev iPad																							
1/31/2024	Wednesday	08:04	11:58	3:54	14:22	18:15	3:53	23:42	2:12	2:30			0:00			0:00			0:00			0:00			10:17
		Tier Side Stats Aggregation			Darren Sync			Service & Onsite Time Analysis																	
					iPad restore process																				
					Wheaton Assessment & 4 Clubs POS Audit																				
					Wait & Inactive Side Stat Aggregation																				
2/1/2024	Thursday	10:00	14:42	4:42	15:20	18:35	1:15			0:00			0:00			0:00			0:00			0:00			5:57
		Oxon Hill, Coconut Creek, Margate, Lacey Assessment																							
		Re-Request Cardant Ticket Data																							
		Lake Stevens Assessment Sync																							
		Transforming Ticket Count Data																							
2/2/2024	Friday	09:00	18:05	1:05			0:00			0:00			0:00			0:00			0:00			0:00			1:05
		E5 License Subscription Setup																							
		Using AI to verify data transformation																							
2/3/2024	Saturday			0:00			0:00			0:00			0:00			0:00			0:00			0:00			0:00
2/4/2024	Sunday			0:00			0:00			0:00			0:00			0:00			0:00			0:00			0:00

Signature: _____

Total Hours42:23

Date	Day	Time In	Time Out		Time In	Time Out		Time In	Time Out		Time In	Time Out		Time In	Time Out		Time In	Time Out		Time In	Time Out		Time In	Time Out	Total Hours
1/22/2024	Monday	00:11	3:41	3:30	13:05	13:20	0:15	14:39	20:33	5:54			0:00			0:00			0:00			0:00			9:39
		Survey Analyses			Darren - AVD01																				
1/23/2024	Tuesday	00:42	16:12	15:30	16:32	19:35	3:03			0:00			0:00			0:00			0:00			0:00			18:33
		Master dataset analysis on survey data broken down by support team			Lake Stevens & Darren Sync																				
		Glenn, Rich, and Ms Butler			Ms Butler Reply2																				
		Darren iPad Guidance																							
1/24/2024	Wednesday	13:12	8:22	19:10			0:00			0:00			0:00			0:00			0:00			0:00			19:10
		Discovered and corrected for millisecond export issue.																							
		Darren Sync																							
1/25/2024	Thursday	12:04	12:59	0:55			0:00			0:00			0:00			0:00			0:00			0:00			0:55
		Darren MOC Resolved																							
		CieloCare																							
		iPad Ethernet Tester																							
1/26/2024	Friday			0:00			0:00			0:00			0:00			0:00			0:00			0:00			0:00
1/27/2024	Saturday			0:00			0:00			0:00			0:00			0:00			0:00			0:00			0:00
1/28/2024	Sunday			0:00			0:00			0:00			0:00			0:00			0:00			0:00			0:00

Total Hours

48:17

Signature:

Ryan Dillon-Capps

From: Karen Debus
Sent: Monday, January 8, 2024 5:07 PM
To: IT External Test (DO NOT USE)
Cc: Ryan Wagner; Rich Hartman
Subject: FMLA Request
Attachments: Notice of Eligibility WH-381.pdf; WH-380-E Certification of HCP - Employee.pdf; VP of IT 2-10-20.docx

Dear Ryan,

Rich Hartman informed me on January 4, 2024 that you have requested FMLA for your own personal health reasons. You may take up to 12 weeks of FMLA per year as noted in the attached documentation. Therefore, I am forwarding to you the following information:

- Notice of Eligibility Rights & Responsibilities – No action required. This document is to inform you that you are eligible for FMLA, but that we require a certification from your healthcare provider before final determination.
- Certification of Health Care Provider for Employee's Serious Health Condition – Please provide to your healthcare provider and return to my office by 1/20/24. Once we have received your certification, we will approve or deny your request and send you a formal designation notice.
- Job Description – Please provide to your healthcare provider along with the certification above.

FMLA is an unpaid leave. In order to receive compensation, you must use your sick, mental well-being, and vacation time. If you run out of accrued time, you will go unpaid. You should not be working while on FMLA.

During an FMLA absence, benefits premiums will continue to be paid via payroll deduction anytime you receive a company check (accrued time used or owed bonus paid, etc.). Any time you do not receive a paycheck during a pay period, the company will pay your benefits on your behalf. You will need to repay the company either by check or by payroll deduction upon your return to work. Your benefit totals are below:

Cigna Critical Illness	\$18.70
Cigna Dental	\$27.60
Cigna Group Accident	\$6.99
Cigna Health 4000	\$212.34
Cigna Vision	\$5.31
SunLife Voluntary AD&D	\$.15
SunLife Voluntary Life	\$32.50
Total:	\$303.59

Please let us know if you have any questions. We will be contacting you by your personal email address that we have on file: ryan@mxt3.com.

Best,

Karen

Subject: Canceled: Ohana Growth Partners PCI DSS Review Kickoff Call
Location: Microsoft Teams Meeting
Start: Wed 6/12/2024 12:30 PM
End: Wed 6/12/2024 1:30 PM
Show Time As: Free
Recurrence: (none)
Meeting Status: Not yet responded
Organizer: Phil Leadore
Importance: High

Some people who received this message don't often get email from pleadore@hartmanadvisors.com. [Learn why this is important](#)

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon, all –

Hartman Executive Advisors has been engaged to begin a PCI DSS review of Ohana Growth Partners systems. This meeting is to kick off the engagement. Please let me know if this date and time does not work for you. We are looking forward to tomorrow's discussion.

Best,
Phil

Microsoft Teams [Need help?](#)

[Join the meeting now](#)

Meeting ID: 246 091 784 572

Passcode: 2fHpie

Dial in by phone

[+1 443-457-0613,,373232486#](#) United States, Baltimore

[Find a local number](#)

Phone conference ID: 373 232 486#

For organizers: [Meeting options](#) | [Reset dial-in PIN](#)

Ryan Dillon-Capps

From: Ryan Dillon-Capps
Sent: Thursday, June 13, 2024 4:26 PM
To: Justin Drummond
Subject: Fw: Please Respond Quickly

This message may include text created with the help of natural language processing.

 Book time to meet with me

Ryan Dillon-Capps
Vice President of IT
Ohana Growth Partners, LLC



office 410-252-8058 x109
212 W. Padonia Rd
Timonium, MD 21093

www.planetfitness.com

"Culture eats strategy for breakfast"

From: Ryan Dillon-Capps <Ryan.DillonCapps@ohanagp.com>
Sent: Thursday, June 13, 2024 3:10 PM
To: Phil Leadore <pleadore@hartmanadvisors.com>; Dan Levett <dlevett@hartmanadvisors.com>
Subject: Please Respond Quickly

We have a situation. Can you confirm that you have an agreement signed and are not compelled to report? I need assistance, and you might be the only one with pen to paper who can without incurring liability for Ohana.

Please - I have sent my team home for their safety, and that is all I can say until you confirm.

This message may include text created with the help of natural language processing.

 Book time to meet with me

Ryan Dillon-Capps
Vice President of IT
Ohana Growth Partners, LLC



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